

**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

FORWARD PLAN

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice may also include details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

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What is a Key Decision?

A key decision is an executive decision which, is likely –

- (i) to involve expenditure or savings of £250,000 or more as well as otherwise being significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject and Date of Policy Development Advisory Group for consultation	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
1.	Draft Low Carbon Plan for the Horsham District	Cabinet	23 Mar 2023	Open	Director of Communities (paul.anderson@horsham.gov.uk) Cabinet Member for the Environment and Rural Affairs (Councillor Josh Potts)
2.	Locally Listed Buildings Adoption	Cabinet	23 Mar 2023	Open	Head of Strategic Planning (catherine.howe@horsham.gov.uk) Cabinet Member for Planning and Development (Councillor Liz Kitchen)
3.	Transformation Fund 2023-24	Cabinet	8 Jun 2023	Open	Head of Finance & Performance (sam.wilson@horsham.gov.uk) Cabinet Member for Finance and Assets (Councillor Paul Clarke)
4.	Pay Policy Statement - Financial Year 2023/24	Council	21 Jun 2023	Open	Head of HR & OD (robert.laban@horsham.gov.uk) Leader of the Council (Councillor Claire Vickers)

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
5.	Budget & Medium-Term Financial Strategy Update	Cabinet Council	23 Nov 2023 13 Dec 2023	Open	Director of Resources (dominic.bradley@horsham.gov.uk) Cabinet Member for Finance and Assets (Councillor Paul Clarke)